

VILLAGE GREEN NURSERY SCHOOL TUITION POLICY

Tuition is based on a school year that begins in September and ends in June. The 3 year old class is scheduled to attend 69 days and the 4 year old class is scheduled to attend 102 days. Snow days (3 for the 3 year-old programs and 5 for the 4 year-old programs) have been taken into account in setting the fees. In the event of an excessive amount of snow days, considerations for make-up days will be made.

1. The tuition fee is payable in 10 installments **beginning in August** and ending in May.
2. **Payments are automatically due on the first of the month with a 7 day grace period. If payments are not made by the 7th of the month, a late fee of \$10 is charged and must be included with the payment. If payment is not made by the end of the month, the child will not be allowed to return to school the following month. Parents/guardians may contact the Administrative Assistant if extenuating circumstances exist.**
3. **Checks must be made payable to Village Green Nursery School.** The child's name should be noted on the check, especially if the last names are different. Checks can be mailed to the school at 37 Main Street, Southington, CT 06489 or placed in the tuition mailbox inside the office on the wall.
4. A **check return fee based on the current bank rate** is charged for checks that are returned from the bank and are unable to be processed.
5. **Families paying for a full year in advance will receive a 3% discount.**
6. If two or more children in the same family attend in the same year, the tuition for the oldest child would be the full tuition amount and additional children would receive a 10% discount off their monthly tuition.
7. If the child will not be attending the program for a month or more, 50% of the monthly tuition is required to hold the spot.
8. If for any reason the child is being withdrawn from class prior to the end of the academic year, one month notification must be given to the school. Payment for the month or any part thereof is due.
9. **The Tax ID number for Child Care Deductions on tax returns is: 06-6006573**

Village Green Nursery School advocates equal education for ALL children. It is the policy of the school not to discriminate on the basis of race, color, religious creed, national origin, or disability in any of its programs.

We have read and understand the above VGNS tuition policy.

Must be signed by BOTH parent's/guardians (if applicable).

Signature-parent/guardian: _____ **Date:** _____

Signature parent/guardian: _____ **Date:** _____

Child's name: _____ **Child's class:** _____

** A copy of the Tuition policy can be found in the parent handbook.